

MUAYTHAI ONTARIO

Muaythai Ontario

Sanctioning Policy

Revised: October 11, 2019





REVISION HISTORY

| Version | Purpose/Change | Approval Authority | Action Date (DD/MM/YYYY) |
|---------|---|--------------------|--------------------------|
| 1.00 | Initial document | Board of Directors | 31/10/2016 |
| 1.10 | Specified Officials Fees, added insurance requirements, logo usage, acceptable expenses, disciplinary measures | Executive Director | 26/04/2017 |
| 2.00 | Exhibition/Light Contact competitions added, updated Officials Fees, updated dispersion of events, updated maximum number of events | Board of Directors | 03/07/2017 |
| 2.01 | Minimum and maximum advanced booking, acceptance of policy changes | Executive Director | 11/07/2017 |
| 2.02 | Added Ringside Physician, CYM, adjusted overtime fee, added midnight cut off penalty | Board of Directors | 04/07/2019 |
| 2.03 | Fixed typos | Executive Director | 11/10/2019 |

INTRODUCTION

This policy details the process for Club and Promoter members of Muaythai Ontario to apply for competitive event sanctioning. From hereinafter, both Club and Promoter members will be referred to as Event Host.

ELIGIBILITY

All Event Hosts in good standing with Muaythai Ontario are eligible to apply for event sanctioning. An un-registered Event Host may register under Muaythai Ontario to gain eligibility, barring an existing suspension. Please refer to the "Membership Policy" for further details.

An Event Host in good standing is defined as one who is an active member of Muaythai Ontario and not currently under suspension/disciplinary action.

CATEGORIES OF SANCTIONED COMPETITIONS

The following contests are available:

EXHIBITION/LIGHT CONTACT COMPETITION

Governed by Muaythai Ontario's Rules & Regulations for Exhibition Competition, an event of this type involves a roster of 2 Officials (2 referees). Exhibition Contests may take place as Full or Light Contact, and no winner may be declared. Exhibition Contests has less stringent rules regarding conformity of equipment and ring dimensions, permitting them to be held in a wider variety of venues.

SINGLE CONTEST COMPETITION (CLUB SHOW/PROMOTED SHOW)

Governed by Muaythai Ontario's Rules & Regulations for Provincial Competition, an event of this type involves a roster of 9 staff (3 judges, 2 Referees, 1 Timekeeper, 1 Jury, 1 Wrap Checker, and 1 Admin). Athletes in this type of competition will be judged for their merit, and a winner may be declared. Exhibition Contests may also occur at these events, and would be governed by Muaythai Ontario's Rules & Regulations for Exhibition Competition.

CANADA YOUTH MOVEMENT COMPETITION

Governed by Muaythai Ontario's Rules & Regulations for Canada Youth Movement Competition, the Canada Youth Movement is Light Contact competition focused on building young athletes. The roster of Officials will vary based on whether the competition is Judged or Exhibition contests. Athletes in Canada Youth Movement competition must pay an additional event registration fee to participate.

MULTIPLE CONTEST COMPETITION (TOURNAMENTS/CHAMPIONSHIPS)

Governed by Muaythai Ontario's Rules & Regulations for Provincial Competition, a tournament (interchangeably used with championships) allows athletes to compete in multiple contests over the course of a single competitive event. Tournaments may result in the awarding of a special distinction and/or qualify an athlete to progress to another event. Tournaments are generally held by a Sport Organization (e.g. Muaythai Ontario's Provincial Championship and Muaythai Canada's National Championship) and are open to all athletes of given geographical distribution, but may also be held by an Event Host. Special considerations are made when staffing these events due to their size and scope. Athletes in this type of competition will be judged for their merit, and a winner must be declared.

REQUIRED FEES

OFFICIAL'S FEE

Muaythai Ontario levies Officials Fees for sanctioning competition based on the number of contests and duration of the event:

- **Exhibition/Light Contact Competition** of up to 15 contests / 4 hours: \$200
- **Single Contest Competition** of up to 15 contests / 4 hours: \$850
- **Single Contest Competition** up to 21 contests / 6 hours: \$1,250
- **Canada Youth Movement Competition:** \$200 / ring
- **Multiple Contest Competition:** Varies

Payment of the Official's Fee is embedded in the online [Agreement for Sanctioning](#), and must be completed by Credit Card, Visa Debit, or MasterCard Debit.

OVERTIME FEE

Single Contest Competitions that run over their allotted time are billed to the Event Host at a rate of \$300/hr, rounded up to the nearest hour.

Exhibition/Light Contact Competitions that run over their allotted time are billed to the Event Host at a rate of \$75/hr, rounded up to the nearest hour.

EXCESS TRAVEL

Travel expenses in excess of \$20 are the responsibility of the Event Host. Official travel is calculated using the Canada Revenue Agency's current Automobile Allowance Rates (\$0.58/km as of 2019), one way.

PARKING & ACCOMMODATION

Any parking & accommodation expenses incurred by Officials are the responsibility of the Event Host and are payable within 15 days following the event.

MIDNIGHT CUT-OFF

Sanctioned competitive events must conclude by midnight. For multi-day events, competition must conclude by midnight each day.

Should a competitive event run past midnight for reasons within the control of the Event Host, the Host will be subject to disciplinary measures for failing to meet the event's technical standards.

RINGSIDE PHYSICIANS & EMERGENCY RESPONDERS

FULL CONTACT COMPETITION

All Full Contact competition must have a physician licensed to practice medicine in Ontario presiding over the event. Physicians must not have any practice restrictions that would exclude them from participating as a Ringside Physician, and must carry their own professional liability insurance. For more information on Ontario Physicians, please visit the [College of Physicians and Surgeons of Ontario](#).

LIGHT CONTACT COMPETITION

All Light Contact competition must be overseen by a qualified Emergency Responder (EMT, Nurse, Athletic Therapist, etc) in order to address potential injuries in the unlikely event that they arise.

EVENT INSURANCE

All Event Hosts must acquire an event insurance policy covering at minimum \$2 million (\$5 million recommended) for commercial general liability with no exclusions for bodily harm or sporting injury, naming Muaythai Ontario as an additional insured. If alcohol is being served at the event and the venue does not have liquor liability insurance that can be extended to the Event Host and Muaythai Ontario, this must also be purchased.

MINIMUM AND MAXIMUM ADVANCED BOOKING

Events must be booked a minimum 30 days prior to the event and, and may be booked a maximum of one (1) year in advance from the date of inquiry.

ACCEPTANCE OF FUTURE POLICY CHANGES

Event Hosts agree to adopt any changes to Technical Standards, Sanctioning Policy, and other policy changes may occur as implemented at the Annual General Meeting or throughout the year.

SANCTIONING APPLICATION PROCESS

The following are steps for requesting and coordinating a sanctioned competition with Muaythai Ontario:

1. Current paid membership as a Club or Promoter with Muaythai Ontario is required to host a sanctioned event.
2. An event host will seek approval to host an event **at least 30 days prior to a desired date** by completing an [Event Date Inquiry](#) form and receiving Muaythai Ontario's emailed response. If approved this date will be **considered on hold, but may be challenged**. MTO has a 2 business day challenge policy.

3. The Event Host will complete the [Agreement for Sanctioning](#) form **at least 30 days prior to a desired date** along with payment to secure the event date. Once completed, the Ministry of Tourism, Culture, & Sport will be notified of your sanctioned event.
4. The Event Host will complete the online Agreement for Sanctioning along with payment to secure the event date. Until the Officials Fee is received the date is only considered on hold and may be challenged. Muaythai Ontario has a 2 business day challenge policy.
5. Travel expenses in excess of \$20 are the responsibility of the Event Host at the rate of \$0.54/km. The travel expense of each official is pre-calculated based on distance and Muaythai Ontario will provide the Event Host the expense amount to be reimbursed at the date of the event, if any. If an official is changed at any time, a different expense amount may apply. Parking and accommodation expenses for officials and Muaythai Ontario staff/volunteers are the responsibility of the Event Host.
6. The Event Host should be in constant contact with Muaythai Ontario concerning match-ups to avoid last minute changes, and a **match-up should be approved by Muaythai Ontario prior to the publishing of any promotional material** regarding a contest. Muaythai Ontario **must receive the full competition list at least 14 days prior to the event**. The list will be reviewed and the Event Host notified if a participant is missing any Muaythai Ontario documentation (membership/annual medical/waiver/pre-medical). It is the responsibility of the Event Host to ensure that all contests are adhering to Muaythai Ontario policies on match making.

A club participating in their first Muaythai Ontario event may defer their membership fee. Should a club decide to participate in subsequent events with Muaythai Ontario, they will be required to pay the club membership fee. Club statuses may be confirmed by Muaythai Ontario via email. All first-time athletes, corners and coaches are still required to submit their registration and membership fee.

7. Muaythai Ontario will help to promote the event to the community and will assist in making match ups through athlete research. Furthermore, through research and tracking of athlete records via Muaythai Ontario's database, Muaythai Ontario can validate an athlete's competitive record.
8. Muaythai Ontario can rent equipment to the Event Host in advance of the event including but not limited to gloves, shin guards, head gear, regulation ring and accessories. The Event Host is responsible for the use and cleaning of the equipment. The equipment should be given to the Chief Official after the event or couriered to the Muaythai Ontario office within 3 days after the event. Missing or equipment damaged beyond regular wear and tear will be charged to the Event Host.

IDENTIFYING SANCTIONED COMPETITION

As per the Ministry of Tourism, Culture, & Sport's [Sport Recognition Policy](#), all the marketing material for your sanctioned event (poster, graphics, tickets, etc) in both print and digital media must include the statement

This contest is sanctioned by an organization officially recognized by the Province of Ontario

Additionally, the **Muaythai Ontario logo must be featured on the same media in legible placement**. Having either the Ministry phrase or Muaythai Ontario logo cropped or illegible will constitute a violation of this policy.

The Muaythai Ontario logos will be made available for download after an approved Agreement for Sanctioning has been received.

DISPERSION OF EVENTS

Muaythai Ontario endeavours to provide an evenly spaced competitive calendar, ensuring an optimal opportunity of success for each host and preventing community fatigue, subject to Muaythai Ontario's organization capacity.

Muaythai Ontario may, in some cases, opt to allow sanctioned events to take place within one week of each other based on, but not limited to, the following criteria:

1. Type of event (Exhibition, Judged, Tournament);
2. Geographical distance between events;
3. Event host support base; and
4. An absence of events throughout the competitive year.

HOLDS AND DATE CONFLICTS

Should two or more eligible Event Hosts wish to hold a sanctioned contest on a date that is considered in conflict with another host (evaluated by the dispersion criteria):

- The first Event Host to express interest in a specific date may opt to place that date on hold;
- Should another Event Host wish to sanction a competitive event in conflict of the date on hold, the original Event Host will be allowed 2 business days to complete the online Agreement for Sanctioning and payment.

Should 2 business days elapse without a completed agreement and payment, the challenging Event Host may complete an agreement and payment to secure that date.

MAXIMUM EVENTS PER HOST

In order to provide fair access to event sanctioning for Event Hosts, an individual Event Host may book at maximum four (4) judged competitions in a calendar year. For the purposes of determining the maximum number of judged events, associated Event Hosts (where by one Event Host has an ownership interest in another, or an owner has an interest in two or more Event Hosts) shall be considered a single Event Host.

EVALUATION CRITERIA AND PROCESS

Once received, an [Agreement for Sanctioning](#) will be reviewed by Muaythai Ontario within 5 business days to ensure compliance with all policies and standards. Should any deficiencies be found, the Event Host will be notified by email and will have 5 business days from the notice issuance to rectify any discrepancies outlined. Should an Event Host fail to address these discrepancies within the allotted time frame, Muaythai Ontario reserves the right to refuse event sanctioning without refund.

REFUSAL OF SANCTIONING

In the event that Muaythai Ontario should decline a request for sanctioning, the Event Host will be provided with a written account detailing the reason for refusal within 5 business days of the decision.

ADHERANCE TO TECHNICAL AND SAFETY STANDARDS

In completing an Agreement for Sanctioning, each Event Host agrees to comply with the Technical and Safety Standards found within Muaythai Ontario's Rules & Regulations that govern the event.

In monitoring adherence to the Technical and Safety Standards in advance of an event, Muaythai Ontario may undergo any of the following:

- Inspection of a proposed event venue;
- Communication with an event venue representative;
- Communication with the contracted event physician; or
- Communication with the designated Event Host representative.

Should a violation of the Technical and Safety Standards be found in advance of the event, the Event Host will be notified in writing and will have 2 business days from the notice issuance to rectify any discrepancies outlined.

At an event, the designated Chief Official is primarily responsible for monitoring adherence to the Technical and Safety Standards and will:

1. Inspect the competition area surrounding the ring, officials' tables, Seconds' (coach & corner) chairs;
2. Inspect the competition ring, including the ropes tautness and coverings, corner pads and turnbuckle coverings, canvas and padding, ring skirt and ring apron, corner steps, and doctor steps;
3. Inspect the competition equipment, if not provided by Muaythai Ontario;
4. Ensure that the equipment table is appropriately staffed and wraps are being inspected;
5. Ensure that the appropriate equipment is worn for each bout, as per the age and experience of the athlete; and
6. Ensure that the event physician is present and appropriately licensed.

Any known violation of the Technical and Safety Standards must be made immediately aware to the Chief Official. Should a violation be found, it must be immediately remedied to the Chief Official's satisfaction, otherwise event sanctioning may be withdrawn. Purposeful violations of the Technical and Safety Standards will result in disciplinary action.

REMUNERATION IN AMATEUR COMPETITION

No athlete or second may be compensated to participate in amateur competition, directly or indirectly (such as through a related party).

Event Hosts that are found to be in violation shall be fined \$1,000 and suspended from hosting events for at minimum 1 year, with increased penalties for repeat violations. Any Clubs affiliated with the Event Host will also be prohibited from participating in Muaythai Ontario competition for the same duration.

ACCEPTABLE PARTICIPANT EXPENSES

Muaythai Ontario understands some participants may travel great distances in search of competition. To facilitate competition, some event hosts may opt to cover participants travel related expenses. As participants may not be compensated in amateur competition, Event Hosts must be careful to document these expenses to avoid violating Muaythai Ontario's reimbursement policy.

Reimbursements may only be made for competition participant expenses, and not the expenses of related parties. Any such reimbursement made must be supported by receipts upon request of Muaythai Ontario.

TRAVEL EXPENSES

If reimbursement is for travel, it shall not exceed

- The receipt value of return economy transportation fare (air/train/bus/taxi); or
- A maximum gas/travel allowance of \$0.58/km driven one way, calculated as the shortest drivable distance between the point of origin and the competition destination.

ACCOMMODATION EXPENSES

If reimbursement is for accommodation (Hotel, AirBnb), it shall not exceed the lesser of

- The exact amount paid for the accommodation; and
- A period of lodging covering the duration of competition and three (3) additional days.

FOOD AND PETTY EXPENSES

Reimbursements for food and other petty expenses shall not exceed

- A maximum daily allowance of \$20 per athlete for each day of competition, and up to three (3) additional days if the athlete is staying in accommodations expensed by the Event Host; and
- A maximum daily allowance of \$20 per second (maximum 2) for each day of competition, and up to three (3) additional days if the second is staying in accommodations expensed by the Event Host.

DISCIPLINARY MEASURES

Should at any time an Event Host contravene Muaythai Ontario's policies, procedures, or technical standards, Muaythai Ontario may apply the following disciplinary measures depending on the severity of the violation

- Contest cancellation;
- Event cancellation;
- Financial penalties of up to \$1,000;
- Suspension from event hosting;
- Suspension from event participation;
- Suspension of membership;
- Termination of membership; or
- Further disciplinary action as outlined under Article 7 of Muaythai Ontario's Code of Conduct.

SPECIFIC PENALTIES

In some special circumstances, Muaythai Ontario may establish specific penalties for failing to meet certain technical standards, as outlined below:

FAILING TO PROVIDE NEUTRAL CORNER STAIRS Neutral corner stairs for elevated rings are a safety requirement, allowing the Ringside Physician un-impeded access to the ring. When neutral corner stairs are required by the Rules and Regulations and are not provided, the following process will be followed:

- 1st Occurrence: \$250 Fine;

- 2nd Occurrence: \$500 Fine; and
- 3rd Occurrence: Suspension from event hosting.

FAILING TO MEET THE MIDNIGHT CUT-OFF Events running late into the night are a safety risk for the participants. Participant fatigue and adrenal burn out increase the risk of injury to athletes, and Officials' ability to perform their duties may be negatively affected when fatigued. When an event fails to meet the midnight cut-off, the following process will be followed:

- 1st Occurrence: \$500 Fine; and
- 2nd Occurrence: Suspension from event hosting.

DISPUTE PROCESS

In the event of the following:

1. An Event Host not obtained the date he/she desired;
2. An Event Host not obtained the venue approval he/she desired;
3. An Event Host not obtained the match-up he/she desires for his/her event;
4. An Event Host not obtained the approval for a title contest;
5. An Event Host is disputing the charge/replacement fee for rental equipment; or
6. An Event Host is denied the ability to hold a sanctioned event.

An Event Host has the right to dispute decisions of Muaythai Ontario, in respect to his/her event, within 2 business days of the decision's issuance. Disputes will be handled as per Muaythai Ontario's Dispute Policy.